

**MINUTES** of the meeting of the **APPOINTMENTS SUB-COMMITTEE** held at 1.00 pm on 28 November 2018 at Room G44, County Hall, Kingston upon Thames, Surrey KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Wednesday, 11 February 2019.

**Elected Members:**

- \* Mr David Hodge CBE (Chairman)
- \* Mr Eber A Kington
- \* Mrs Fiona White
- Ms Charlotte Morley

**Substitute Members:**

Mr Mel Few

**In attendance**

Andrew Baird, Democratic Service Officer  
 Jackie Foglietta, Interim Head of HR & OD  
 Michael Coughlin, Executive Director Customer, Digital and Transformation

**32/18 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]**

Apologies were received from Ms Charlotte Morley.

Mr Mel Few acted as a substitute for Ms Charlotte Morley.

**33/18 DECLARATIONS OF INTEREST [Item 2]**

There were none.

**34/18 EXCLUSION OF THE PUBLIC [Item 3]**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under paragraph 1 of Schedule 12A of the Act.

**35/18 SENIOR APPOINTMENT OF DIRECTOR OF TRANSFORMATION [Item 4]**

**Declarations of interest:**

None

**Witnesses:**

Andrew Baird, Democratic Service Officer  
 Jackie Foglietta, Interim Head of HR & OD  
 Michael Coughlin, Executive Director Customer, Digital and Transformation

**Key points raised during the discussion:**

1. Interviews were conducted by a Sub-Committee of the People, Performance and Development Committee for the position of Director of Transformation for Surrey County Council. During the interviews, the candidates delivered a presentation to the Committee after which Members asked a series of questions on the presentation. The candidates then responded to a number of set questions asked by the Committee.
2. Following the end of the interview, Members discussed the performance of the candidates in detail and agreed that Marie Snelling clearly demonstrated the skills and experience necessary to be Director of Transformation for Surrey County Council.

**Actions/ further information to be provided:**

None

**RESOLVED:**

The People, Performance and Development Committee agreed to appoint Marie Snelling to the role of Director for Transformation for Surrey County Council.

**36/18 URGENT ITEM - APPOINTMENT OF DIRECTOR OF INTELLIGENCE, ANALYTICS AND INSIGHT [Item 6]****Declarations of Interest:**

None

**Witnesses:**

Andrew Baird, Democratic Service Officer  
 Michael Coughlin, Executive Director Customer, Digital and Transformation  
 Jackie Foglietta, Interim Head of HR & OD

**Key points raised during the discussion:**

1. Members discussed the candidates they had interviewed on 22 November 2018 for the position of Director of Intelligence, Analytics and Insight following agreement at the Appointments Sub-Committee meeting on 22 November to defer this decision. Members discussed the performance of the candidates in detail and agreed that Nicola Kilvington clearly demonstrated the skills and experience necessary to be Director of Intelligence, Analytics and Insight for Surrey County Council.

**Actions/ further information to be provided:**

None

**RESOLVED:**

The People, Performance and Development Committee agreed to appoint Nicola Kilvington to the role of Director of Intelligence, Analytics and Insight for Surrey County Council.

**37/18 PUBLICITY FOR PART TWO ITEMS [Item 5]**

It was agreed that the information in relation to the Part 2 items discussed at the meeting would remain exempt.

Meeting ended at: 3.35 pm

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**Chairman**

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